



31st August 2022

The Public and Press are invited (Public Bodies Admission to Meetings Act 1960) and all Councillors are summoned, to attend the forthcoming meeting of Woodham Ferrers & Bicknacre Parish Council, where the under-mentioned business is proposed to be transacted.

K. Kuderovitch Clerk to the Council

AGENDA FOR PARISH COUNCIL MEETING TO BE HELD ON Tuesday 6th September @ 7.30PM Bicknacre Memorial Village Hall, CM3 4ES



= Expenditure decision



= A resolution to be made

THE CHAIRMAN TO REQUEST MOBILE PHONES ARE SWITCHED

63/22.	Declaration of Interests/Recording of Meetings All Members will be reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it. The Clerk to offer members the opportunity to declare any interests and note them. Councillors/Members of the Public to declare their intention to record the Meeting.
64/22.	Apologies 🍷 Clerk to note apologies and a vote to be taken to accept.
65/22.	Minutes/Public Forum 🍷 The Minutes of the Parish Council Meeting of 5 th July 2022& 1 st August 2022 Extraordinary Parish Council Meeting to be approved & signed. <i>On the motion of the Chairman the meeting will be adjourned for 15 minutes for members of the public/press to address the Council (extendable by the Chairman).</i>
66/22.	Appointment of Acting Clerk 🍷
67/22.	Cllr. Richard Poulter - CCC
68/22.	Personnel Committee 🍷 To review & approve the Terms of Reference & appointment of a 4 th member.
69/22.	Affordable Housing 📱 🍷
70/22.	Clerk to report on status.
71/22.	Finance 📱 🍷 a) Council to appoint an RFO from 5 th September 2022. b) Clerk to report on the External Audit (PKF Littlejohn). c) Council to review the 1 st /2nd Quarter Budget Review for 22/23. d) Review of Pitch Fees for 22/23 season. e) Removal of signatories from Unity Trust Bank (forms to be signed) & appointment of a new signatory.



	f) Council to approve payments (to be presented at the meeting).
72/22.	Friends of Priory Fields 📄 A report to be given.
73/22.	Open Spaces/General Village/Contact from residents 🔥 • Bicknacre Village Hall/disabled toilet – key holders • Open spaces contract
74/22.	Christmas 2022 🔥 • Christmas Lights • Christmas Events
	THE FOLLOWING ITEM IS CONFIDENTIAL AND A VOTE TO BE TAKEN TO CLOSE THE MEETING TO THE PUBLIC/PRESS 🔥
75/22.	Report from Personnel Committee 🔥