

WOODHAM FERRERS & BICKNACRE PARISH COUNCIL



14TH JULY 2022.

The Public and Press are invited (Public Bodies Admission to Meetings Act 1960) and all Councillors are summoned, to attend the forthcoming meeting of Woodham Ferrers & Bicknacre Parish Council, where the under-mentioned business is proposed to be transacted.

K. Kuderovitch Clerk to the Council

MEETING OF THE PARISH COUNCIL PERSONNEL COMMITTEE ON TUESDAY 19TH JULY 2022 @ 7.30PM
LOCATION: BICKNACRE VILLAGE HALL



= Expenditure decision

🔥 = A resolution to be made

THE CHAIRMAN TO REQUEST MOBILE PHONES ARE SWITCHED OFF & REMOTE MEETING POLICY ADHERED TO

19/22.	Declaration of Interests/Recording of Meetings All Members will be reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it. The Clerk to offer members the opportunity to declare any interests and note them. Councillors/Members of the Public to declare their intention to record the Meeting.
20/22.	Apologies for absence 🔥 Apologies to be recorded & votes upon.
21/22.	To review & approve the Minutes of the Meeting held on 27 th May 2022.
	THE FOLLOWING ITEMS ARE CONFIDENTIAL & WILL BE CLOSED TO THE PUBLIC
22/22.	Clerk's Report Members to review the report supplied.
23/22.	Clerks Annual Appraisal & process 🔥 A date/process to be set.
24/22.	Clerks Contract Review 🔥 A draft to be reviewed.
25/22.	Clerks Job Profile Review (in conjunction with EALC) 🔥 Chairman to report.
26/22	Review/addition of staffing policies 🔥 • Flexible Working Policy • Annual Leave Policy
27/22.	Date of next meeting.



Clerk Mrs Karen Kuderovitch, CICLA

White Elm Garden Centre, White Elm Road, Bicknacre, Essex CM34LR

Tel: 07931 558125 e-mail clerk@wfandbpc.org.uk www.wfandbpc.org.uk