

WOODHAM FERRERS & BICKNACRE PARISH COUNCIL

White Elm Garden Centre, White Elm Road, Bicknacre, Chelmsford, CM3 4LR

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AGENDA

ORDINARY PARISH COUNCIL MEETING

13th January 2026

THE PITMAN ROOM, BICKNACRE MEMORIAL VILLAGE HALL

7.30pm

Councillors: You are hereby summoned to attend the Parish Council Meeting to be held at The Pitman Room, Bicknacre Memorial Village Hall on the 13th January at 7.30pm for the purpose of transacting the business itemised below.

Members of the Public: In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Lucy White - Clerk to the Council.

8th January 2026.

Before the meeting starts, the Chairman will ask if anyone intends to record or broadcast any part of the meeting. This is to ensure that individuals who do not wish to be recorded or identified can make the necessary arrangements.

06/26 - Apologies for Absence

A vote to be taken to approve any absences.

07/26 - Declaration of Interests

At this point, all Members are to be reminded that they must disclose any interests they have in items of business on the meeting's agenda either at this point or during the agenda item. If not already done so, they are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting.

08/26 - Admission of the Public

In accordance with the Public Bodies (Admission to Meetings) Act 1960, Members to resolve whether to exclude members of the public from all or part of the meeting. Clerk's recommendation: 23/26 – Affordable Housing.

09/26 - Public Forum

The Chairman to allow maximum of 15 Minutes for the Public to address the Council (extended on approval of the Chairman).

10/26 - Approval of Minutes

The minutes of the meeting held on the 2nd December 2026 to be approved.

11/26 - Report from Chelmsford City Council

Cllr Taylor / Cllr Dobson to report.

12/26 - Report from Essex County Council

Cllr Dobson to report.

13/26 - Planning

Members to consider the following applications and agree comments:

Retrospective application for the conversion of existing garage and gymnasium to form two residential units including infilling of car port, erection of a small extension and associated external works.

Rose Hill Farm Creephedge Lane Woodham Ferrers Chelmsford Essex CM3 8BP

Ref. No: 25/01589/FUL

Retrospective application for the extension to the rear of garage to form gardeners accommodation.

Rose Hill Farm Creephedge Lane Woodham Ferrers Chelmsford Essex CM3 8BP

Ref. No: 25/01585/FUL

Single storey side extension

Vita Nova Leighams Road Bicknacre Chelmsford Essex CM3 4HF

Ref. No: 25/01655/FUL

Maldon District Council:

Application No: 25/01022/FULM PP-14350416

Proposal: The construction, operation (including maintenance) and decommissioning of an onshore wind electricity generating facility and associated infrastructure, comprising up to 15 Wind Turbine Generators (WTGs), onsite substation, access tracks, underground cabling, temporary construction compounds, temporary concrete batching plant, and landscape and ecological mitigation and enhancement.

Location: Land East Of Bridge Wick Lane Dengie Essex

(UPRN

-

010094638515)

14/26 - Finance

Members to note / agree the current schedule of Receipts and Payments.

(This document is available to view on the Parish Council's website at www.woodhamferrersandbicknacre-pc.gov.uk (see agenda section). A printed copy can be requested by contacting the Clerk).

The Bank Reconciliations to be agreed and signed by a Member who is neither the Chairman nor a signatory.

Members to consider a request for financial assistance for Essex & Herts Air Ambulance.

15/26 - Bicknacre Memorial Village Hall / Carpark

Members to discuss the renewal of the lease and the possible installation of a Dual Electric Vehicle Charging Point.

16/26 - Woodham Ferrers Village Hall

To receive a verbal report from the Clerk on the future management of the Village Hall.

17/26 - Friends of Priory Fields

Members to discuss latest developments concerning the possible restructuring of the Friends of Priory Fields.

18/26 – Highway Matters

To receive a verbal report from the Clerk

19/26 - Annual Parish Meeting

Members to consider arrangements for the Annual Parish Meeting on the 24th April 2026.

20/26 - Play in the Park

Members to consider and if appropriate, resolve to book Play in the Park sessions at Easter and in the Summer holidays at a minimum cost of £150.00 per session.

21/26 - Commemorations

Members to discuss and if appropriate agree, whether commemorations should be removed and whether any should be replaced with permanent memorials.

22/26 - Members Invited to Share Any Other Business – NO RESOLUTIONS

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public will be excluded from the meeting during consideration of the following item, as publicity would be prejudicial to the public interest due to the confidential nature of the business.

23/26 - Affordable Housing

To receive a verbal report from the Clerk concerning additional sites identified.