

WOODHAM FERRERS & BICKNACRE PARISH COUNCIL

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**Civility &
Respect**

IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS

AGENDA

ORDINARY PARISH COUNCIL MEETING

2nd June 2026

THE PITMAN ROOM, BICKNACRE MEMORIAL VILLAGE HALL

7.30pm

Councillors: You are hereby summoned to attend an Ordinary Parish Council Meeting of Woodham Ferrers & Bicknacre Parish Council to be held at the above venue on Tuesday 2nd June 2026 at 7.30pm, for the purpose of transacting the business set out in the agenda below.

Members of the Public: Members of the public and press are welcome to attend. In accordance with the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded from the meeting during consideration of any items of a confidential nature.

There will be an opportunity for members of the public to speak during the Public Forum.

Lucy White - Clerk to the Council.

28th May 2026.

Prior to the commencement of the meeting, the Chairman will enquire whether any person present intends to record or broadcast any part of the proceedings. This is to ensure that all attendees are aware that recording may take place and to allow any person who does not wish to be recorded to make appropriate arrangements.

The Council acknowledges the rights of members of the public and press to record, film, photograph or broadcast public meetings, provided that this does not disrupt the conduct of the meeting.

103/26 - Apologies for Absence

To receive and approve apologies for absence.

104/26 - Declaration of Interests

To receive any Disclosable Pecuniary Interests or other interests.

105/26 - Admission of the Public

To resolve, in accordance with the Public Bodies (Admission to Meetings) Act 1960, whether to exclude members of the public from any part of the meeting.

106/26 - Approval of Minutes

To approve the minutes of the meeting held on 13th May 2026.

107/26 - Public Forum

The Chairman to allow a maximum of 15 minutes for members of the public to address the Council (this may be extended at the discretion of the Chairman).

108/26 - Report from Chelmsford City Council

Cllr Taylor / Cllr Dobson to report.

109/26 - Report from Essex County Council

Cllr Benn to report.

110/26 - Ormands Crescent

Members to receive an update from the Clerk regarding ongoing parking issues on grassed areas and kerbs at Ormands Crescent.

111/26 – EV Charging Points

Members to receive an update from the Clerk and Cllr Watling regarding progress with switching on the EV charging points.

112/26 - Planning

Members to note there are currently no planning applications awaiting consultation.

Members to discuss the outcome of the informal meeting with Gladman Developments Ltd regarding the proposed residential development on land off Main Road, Bicknacre, and agree next steps for engaging with the developer and keeping residents informed.

113/26 – Finance

Members to note the following payments

- | | | | | |
|----|--|-----------------------------|--|-----------|
| a) | 30-Apr-26 | Unity Trust Bank | Service Charge | £10.45 |
| | 08-May-26 | Four Seasons Gardening | Gardening | £779.00 |
| | 08-May-26 | Shaws | Stationary | £226.80 |
| | 08-May-26 | Monta | EV Charging Points Accessories | £339.60 |
| | 08-May-26 | Top To Toe | Maintenance & Inspections | £620.00 |
| | 15-May-26 | Environment Agency | Priory Fields | £21.76 |
| | 15-May-26 | Anglian Water | Water Lodge Road | £239.41 |
| | 19-May-26 | Lloyds Bank | Debit Card | £283.27 |
| | 20-May-26 | Eon | Electricity - Lodge Rd & Priory Fields | £729.83 |
| | 20-May-26 | Staff | Salaries | £2,682.64 |
| | 26-May-26 | O2 | Telephone | £7.50 |
| b) | Members to note the following income | | | |
| | 30-Apr-26 | Priory Sports Football Club | Pitch Fees | £200.00 |
| | 07-May-26 | Ahead4 | Advertising | £99.00 |
| c) | Members to agree and if deemed appropriate, resolve to appoint Mulberry & Co as Internal Auditor for a period of three years | | | |
| d) | To agree the Bank Reconciliation as at 31st March 2026 | | | |
| e) | To receive the Internal Auditor's Report 2025-2026 | | | |
| f) | To consider and approve the Annual Governance Statement 2025-2026 | | | |
| g) | To consider and approve the Accounting Statements 2025-2026 | | | |
| h) | To note the Explanation of Variances 2025-2026 | | | |
| i) | To approve the dates for the Exercise of Public Rights | | | |

114/26 - Bicknacre Memorial Village Hall / Car Park

Members to consider outcome of site meeting with representatives of Priory School and Lambert Smith Hampton and agree next steps.

115/26 - Priory Fields / The Friends of Priory Fields

To receive a report from the Clerk and Cllr Watling.

116/26 - Woodham Ferrers Village Hall

To receive a report from the Clerk regarding Woodham Ferrers Village Hall.

117/26 - Councillors Invited to Share Any Other Business – NO RESOLUTIONS

Members are invited to share any other business. No decisions may be taken under this item.