

WOODHAM FERRERS & BICKNACRE PARISH COUNCIL

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**Civility &
Respect**

IN COLLABORATION WITH SLCC, NALC, OVV, COUNTY ASSOCIATIONS

AGENDA

ORDINARY PARISH COUNCIL MEETING

1st September 2026

THE PITMAN ROOM, BICKNACRE MEMORIAL VILLAGE HALL

7.30pm

Councillors: You are hereby summoned to attend an Ordinary Parish Council Meeting of Woodham Ferrers & Bicknacre Parish Council to be held at the above venue on Tuesday 1st September at 7.30pm, for the purpose of transacting the business set out in the agenda below.

Members of the Public: Members of the public and press are welcome to attend. In accordance with the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded from the meeting during consideration of any items of a confidential nature.

There will be an opportunity for members of the public to speak during the Public Forum.

Lucy White - Clerk to the Council.

26th August 2026.

Prior to the commencement of the meeting, the Chairman will enquire whether any person present intends to record or broadcast any part of the proceedings. This is to ensure that all attendees are aware that recording may take place and to allow any person who does not wish to be recorded to make appropriate arrangements.

The Council acknowledges the rights of members of the public and press to record, film, photograph or broadcast public meetings, provided that this does not disrupt the conduct of the meeting.

148/26 - Apologies for Absence

To receive and approve apologies for absence.

149/26 - Declaration of Interests

To receive any Disclosable Pecuniary Interests or other interests.

150/26 - Exclusion of the Press & Public

To resolve, in accordance with the Public Bodies (Admission to Meetings) Act 1960, whether to exclude members of the public from any part of the meeting.

151/26 - Approval of Minutes

To approve the minutes of the meetings held on the 7th July 2026 and 5th August 2026.

152/26 - Public Forum

The Chairman to allow a maximum of 15 minutes for members of the public to address the Council (this may be extended at the discretion of the Chairman).

153/26 - Report from Chelmsford City Council

Cllr Taylor / Cllr Dobson to report.

154/26 - Report from Essex County Council

Cllr Benn to report.

155/26 - Planning

Members to consider the following applications and agree comments to be submitted to Chelmsford City Council.

Outline planning application for the erection of up to 99 dwellings (including affordable housing) with public open space, landscaping, sustainable drainage system (SuDS) and vehicular access point. All matters reserved except for access.

Land East Of Horseshoe Farm Main Road Bicknacre Chelmsford Essex

Ref. No: 26/00896/OUT

Conversion of workshop building to a dwelling with addition of a first floor, rebuilding lean to and addition of a veranda. Alterations to fenestration. Associated access, parking and landscaping.

Barn West Of Fultons Farm House Lodge Road Bicknacre Chelmsford Essex

Ref. No: 26/01017/FUL

156/26 - EV Charging Points

To receive an update from the Clerk on the progress of the insurance claim following the criminal damage to the EV charging points.

157/26 - Finance

Members to note the following payments

08-Jul-26	Four Seasons Gardening	Gardening	£691.00
14-Jul-26	Council HR & Governance	Subscription	£1,560.00
14-Jul-26	Bicknacre Memorial Village Hall	Hall Hire	£55.50
14-Jul-26	Ahead 4	IT Services	£44.90
14-Jul-26	S-Type Security	Security	£432.00
14-Jul-26	Essex Association for Local Councils	Training	£60.00
14-Jul-26	White Elm Garden Centre	Office Rent & Utilities	£348.71
14-Jul-26	Chelmsford City Council	Dog Waste Bin	£360.00
14-Jul-26	Lazer Dig Ltd	Priory Fields Bridge Repairs	£4,787.21
14-Jul-26	JCM Services	Grounds Maintenance	£4,151.70
14-Jul-26	Filros Timber Cons	Priory Fields Bridge Repairs	£1,980.00
20-Jul-26	Staff	Salaries	£3,383.22
23-Jul-26	O2 Telefonica	Telephone	£7.50
31-Jul-26	Essex Community First Aid	Priory Fields Festival	£175.00
31-Jul-26	Essex Association for Local Councils	Training	£360.00
31-Jul-26	Applied Image	Printing	£787.50
31-Jul-26	Four Seasons Gardening	Gardening	£691.00
31-Jul-26	Unity Trust Bank	Service Charge	£9.70
10-Aug-26	Jaytrade	Cleaning Supplies	£52.78
10-Aug-26	Northumbrian Water	Water Supply - Lodge Road	£381.60
10-Aug-26	Top To Toe	Parish Maintenance	£1,087.50
10-Aug-26	Rialtas	IT Services	£417.60
10-Aug-26	Bicknacre Memorial Village Hall	Hall Hire	£52.50

10-Aug-26	Bicknacre Memorial Village Hall	Hall Hire	£12.00
18-Aug-26	Eon Next	Electricity - Priory Fields	£219.15
18-Aug-26	Eon Next	Electricity - Lodge Road	£71.68
20-Aug-26	Staff	Salaries	£3,499.60
24-Aug-26	Direct Debit (O2)	Telephone	£7.50

Members to note the following income:

07-Jul-26	Hampshire Trust Bank	Interest	£1,725.60
31-Jul-26	Redwood Bank	Interest	£199.23

158/26 - Woodham Ferrers Village Hall

To receive a report from the Clerk regarding governance arrangements of Woodham Ferrers Village Hall.

159/26 - Speeding & Traffic Concerns

To consider concerns regarding speeding in the parish and discuss whether any further action can be taken to address the issue, including potential measures to improve road safety and any liaison required with the relevant authorities.

160/26 - Councillors Invited to Share Any Other Business – NO RESOLUTIONS

Members are invited to share any other business. No decisions may be taken under this item.

To resolve that, under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential and commercially sensitive nature of the business to be transacted:

161/26 - Proposed Lease – Danbury & Bicknacre Juniors

To consider the proposed lease, receive a verbal update following the informal meeting with representatives of Danbury & Bicknacre Juniors, and agree the way forward.

162/26 - Future Governance Arrangements for the Friends of Priory Fields

To receive an update from the Clerk / Cllr Watling

163/26 - Priory School / Bicknacre Memorial Village Hall Car Park

To receive an update from the Clerk regarding proposed repairs to the Parish Council car park and to consider any further action.

164/26 – Correspondence from a Resident

Members to consider correspondence from a resident and agree a response.